

Committee: Executive
Date: Monday 6 February 2012
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Norman Bolster
Councillor John Donaldson	Councillor Michael Gibbard
Councillor James Macnamara	Councillor Nigel Morris
Councillor D M Pickford	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 10)

To confirm as a correct record the Minutes of the meeting held on 9 January 2012.

Strategy and Policy

6. Bicester Masterplan Progress Report (Pages 11 - 18)

6.35 pm

Report of Head of Strategic Planning and the Economy

Summary

To receive a report on the progress made on the Bicester Masterplan.

A presentation will be given by representatives of WYG, the consultants appointed to prepare the Bicester Masterplan.

Recommendations

The Executive is recommended:

- (1) To consider the issues that have informed the preparation of the Masterplan for Bicester and to note the progress being made.
- (2) To consider proceeding to public consultation and completion of the Masterplan by May 2012.

7. Housing Land Supply Position Statement (Pages 19 - 68)

7.05 pm

Report of Head of Strategic Planning and the Economy

Summary

To seek approval of a Position Statement on Housing Land Supply and of active measures to increase housing supply, in view the current shortfall of deliverable housing sites as reported to the Executive on 6 December 2011.

Recommendations

The Executive is recommended to:

- (1) Approve the Housing Land Supply Position Statement for use as a material consideration in the determination of applications for planning permission for ten or more dwellings and in the handling of relevant planning appeals.
- (2) Authorise officers to undertake detailed pre-application discussions with interested promoters in the interests of identifying appropriate opportunities for addressing the housing land supply shortfall that accord with the principles set out in the Housing Land Supply Position Statement.
- (3) Authorise officers to work proactively with promoters and developers to ensure that all reasonable measures are taken for bringing forward and delivering appropriate sites within required timescales and for ensuring that developments are constructed to high standard;
- (4) Instruct officers to ensure that all reasonable opportunities are taken for bringing forward the delivery of sites already approved for new housing

development but where development has either not yet commenced or where delivery has stalled.

- (5) Instruct officers to actively monitor housing supply and the delivery of specific sites, liaising with promoters and developers as required, and to ensure that the Planning Committee and Executive are informed of any significant change in circumstances.

8. Developer Contributions Consultation (Pages 69 - 74)

7.20 pm

Report of Head of Strategic Planning and the Economy

Summary

To approve the commencement of a consultation on the Developer Contributions document.

Recommendations

The Executive is recommended:

- (1) To authorise a consultation on the Developer Contributions document.
- (2) To endorse the additional actions proposed to strengthen s106 monitoring.

Service Delivery and Innovation

9. Implications of the Localism Act 2011 (Pages 75 - 88)

7.30 pm

Report of Head of Law and Governance

Summary

To enable the Executive to receive a summary of the provisions of the Localism Act 2011 and to consider any implications arising at this stage.

Recommendations

The Executive is recommended to:

- (1) Consider the summary of the provisions of the Localism Act 2011 (“the Act”) at Appendix 1.
- (2) Identify any implications of the Act that it wishes to consider more fully at a future meeting and request the relevant officers to report back accordingly at the appropriate time.
- (3) Notes the intention of officers to take a similar report to the February Council meeting when the mandatory statement of pay policy will also be reported for approval.

10. **HS2 Update Report** (Pages 89 - 100)

7.40 pm

Report of Head of Strategic Planning and the Economy

Summary

To receive an update report on the High Speed Rail proposals - HS2.

Recommendations

The Executive is recommended to:

- (1) Approve the proposed actions in response to the government announcement made on 10 January 2012.
- (2) Note and endorse the officers' intention to seek legal advice as part of the 51M consortium on the merits of a possible application for a Judicial Review of the decision to proceed.

Value for Money and Performance

11. **2011/12 Projected Revenue and Capital Outturn at 31 December 2011**

(Pages 101 - 122)

7.50 pm

Report of Head of Finance and Procurement

Summary

This report summarises the Council's Revenue and Capital performance for the 9 months of the financial year 2011/12 and projections for the full 2011/12 period. These are measured by the budget monitoring function and reported via the Performance Management Framework (PMF) informing the 2011/12 budget process currently underway.

This report also reviews the treasury performance and procurement action plan performance for the first 9 months of 2011/12.

Recommendations

The Executive is recommended to:

- (1) Note the projected revenue & capital position at December 2011.
- (2) Note the Capital Slippage of £9m from the 2011/12 capital programme as detailed in the main body of this report.
- (3) Approve the funding of £20k to the Banbury Citizens Advice Bureau Appeals per paragraph 2.9
- (4) Note the Q3 treasury performance outlined in paragraph 2.17.
- (5) Note progress against the Procurement Action plan detailed in Appendix 1 and the savings recorded in Appendix 2.

Report of Head of Finance and Procurement

Summary

The Council is required to produce a balanced budget for 2012/13 as the basis for calculating its level of Council Tax. It has to base that budget on its plans for service delivery during the year, recognising any changes in service demand that may arise in future years. The first draft was reported to the December 6 2011 Executive meeting. The information has now been updated to reflect changes since then and, subject to any further changes Members may wish to include tonight, this final draft will be used to prepare a final budget proposal to be presented to full Council on 27 February 2012.

Recommendations

The Executive is recommended to:

- (1) Approve the changes to the draft budget since 6 December 2011 and consider the draft revenue budget (detailed in Appendix 1) in the context of the Council's service objectives and strategic priorities.
- (2) Approve the surplus of £3,299 be transferred to general fund balances to enable a balanced budget.
- (3) Recommend to full council a Council tax freeze or amend the proposals contained within this report to recommend a different level of Council Tax.
- (4) Delegate authority to the Head of Finance and Procurement, in consultation with the Lead Member Financial Management and Director of Resources to amend the contributions to or from general fund balances to allow the Council Tax increase to remain at the level recommended by Executive to full council following the announcement of the final settlement figures.
- (5) Agree the proposed 2012/13 capital programme (detailed in Appendix 2).
- (6) Note the review of earmarked revenue reserves undertaken by the Lead Member Financial Management, the Head of Finance and Procurement and the Director of Resources and approve re-allocation between various earmarked reserves and creation of one new reserve. (detailed in Appendix 4).
- (7) Endorse the draft corporate plan and public pledges and to delegate authority to the Chief Executive in consultation with the Leader of the Council to make any minor amendments to the plan or pledges as required. (detailed in Appendix 5 & 6).
- (8) Note the 2012/13 Business Plan and Budget Equality Impact Assessment (detailed in Appendix 7)
- (9) Note the latest MTFs financial forecast is currently being refreshed and will be part of the budget book.

- (10) Request officers to produce the formal 2012/13 budget book on the basis of Appendices 1-7.
- (11) Approve the schedule of Election Fees and Charges as (detailed in Appendix 8.)
- (12) Recommend ,subject to any further changes Members may wish to include tonight, the updated draft for adoption by the Council on 27 February 2012 (as a key decision).

Urgent Business

13. Urgent Business

Any other items which the Chairman has decided is urgent.

(Meeting scheduled to close at 8.20 pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in Part 5 Section A of the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

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Queries Regarding this Agenda

Please contact Natasha Clark, Law and Governance
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

Published on Friday 27 January 2012